

The Q & A Session: Getting Prepared for a Virtual Audience Discussion

Target group

10-12 PhD candidates and post-doctoral fellows.

Objective

This two-day activity-based online workshop, led by a theatre professional, aims to help speakers evaluate and reflect on best practices for handling the question and answer session in a remote setting.

Participants will learn how to deal with "worst case scenarios", and handling aggressive comments and difficult questions while staying polite, confident and succinct.

They will practice listening, expanding thinking time and train strategies to use the discussion as an opportunity to reiterate their key message(s).

Description

Exercises are used throughout the course to ensure that participants can immediately put skills into practice. Participants will be required to prepare a 3-5 minute overview of their topic as a basis for the audience discussion.

Participants will have an opportunity to test their performance in a Q&A roleplay session and get tailor-made feedback from both the trainer and fellow participants.

Participants will be split into two groups and will meet for 3.5 hours on each day (morning or afternoon) of the training.

Group One: 9.00-12.30 (up to 6 participants)
Group Two: 13.30-17.00 (up to 6 participants)

Contents in brief

- Developing effective tactics for handling difficult questions
- Thinking on one's feet
- Improving listening skills
- Using professional language
- Economizing language
- Managing anxiety

Methods

- Stress management exercises
- Partner and group work
- Language practice and analysis
- Role-play improvisation

[Die Ausschreibungstexte sind Eigentum von impulsplus, Köln, und dürfen nur in deren Auftrag weitergegeben und/oder vervielfältigt werden.]